

At OSN we also offer the following Training courses:

- NVQ/Diploma in Playwork Level 2, 3 & 4
- Level 3 Transition Award from Playwork to Early Years
- Level 3 Transition Award from Early Years to Playwork
- A1 Assessor Award
- V1 Verifiers Award

External Training

- We can deliver a range of short courses in your own setting if required, e.g. Introduction to Playwork, Everyone Can Play, Food Hygiene, First Aid etc. If you require any further information on any of the courses above please contact a member of the OSN Training Team and we will be happy to help.

Booking Terms and Conditions

Making a booking:

- Only fully completed booking forms will be accepted.
- Prices are correct at time of going to press; prices are subject to change, and so you should contact OSN for up to date rates before completing your booking form.
- All courses must be paid for in full before the start date either, by returning the booking form with payment, or by emailing/posting the completed booking form to OSN with the 'request for invoice' section fully completed.
- We will confirm your place once either, payment or, a request for invoice has been received by us. We cannot accept responsibility for non-arrival of this information. Please let us know if you have not heard from us within a reasonable amount of time, and no less than 7 working days from the first date of the course, as you can only attend a course once you have received written confirmation.

Book early to avoid the course being cancelled -our courses cannot run with fewer than 12 learners. Please try to book as much in advance of the course date as possible to avoid us having to make the decision to cancel the course

Cancellations:

- Sheffield Out of School Network reserve the right to cancel a course or change the times and dates up to 14 days before the start date, although every effort will be made to provide as much advance notice as possible of such changes.
- Please inform us as soon as possible if you are unable to attend. We are unable to refund fees for a course cancelled less than 14 days before the start. However if the place can be filled then a full refund will be given.

For further enquiries or information please contact a member of Administration Team at OSN on: 01142 494941



0114 249 4941

6-8 Meetinghouse Lane, Sheffield S1 2DP Fax: 0114 249 6246
info@osn.org.uk www.osn.org.uk

Training Programme

2011-2012



Short Course Training

Entry Level Courses

Course Name	Dates	Times
Introduction to Playwork	Dates to Be Confirmed Please Check OSN website	NA

Core Chunk Courses

Course Name	Dates	Times
Play	Dates to Be Confirmed Please Check OSN website	NA
Health & Safety	31st October & 7th, 14th November 2011	10.00-12.00
Positive Behaviour	21st & 28th November, 5th December 2011	10.00-12.00
Teamwork	23rd, 30th January & 6th February 2012	10.00-12.00

Course Name	Dates	Times
First Aid Course	Saturday 1st & 8th October 2011	09.00-15.30
First Aid Course	Saturday 19th & 26th November 2011	09.00-15.30
First Aid Course	Saturday 21st & 28th January 2012	09.00-15.30
First Aid Course	Saturday 17th & 24th March 2012	09.00-15.30
First Aid Course	Saturday 17th & 24th March 2012	09.00-15.30
First Aid Course	Saturday 19th & 26th May 2012	09.00-15.30

Course Name	Dates	Times
Food Hygiene	Wednesday 16th & 23rd November 2011	09.30-13.00
Food Hygiene	Friday 10th & 17th February 2012	09.30-13.00
Food Hygiene	Friday 8th & 15th June 2012	09.30-13.00

Course Name	Dates	Times
Everyone Can Play	Dates to Be Confirmed Please Check OSN website	NA

Course Name	Dates	Times
ADV Safeguarding	11th & 18th November 2011	09.15-15.30
ADV Safeguarding	19th & 26th January 2012	09.15-15.30
ADV Safeguarding	21st & 28th February 2012	09.15-15.30
ADV Safeguarding	9th & 16th February 2012	09.15-15.30
ADV Safeguarding	23rd & 30th April 2012	09.15-15.30
ADV Safeguarding	9th & 16th May 2012	09.15-15.30
ADV Safeguarding	14th & 21st June 2012	09.30-12.30
ADV Safeguarding	14th & 21st June 2012	09.15-15.30

Please book these courses via Safeguarding
Team Anne Asher 2734926

Course & Price Bands	Band A	Band B	Band C
Introduction to Playwork	PLEASE SPEAK TO OSN		
Play	£52	£57	£62
Health & Safety	£52	£57	£62
Positive Behaviour	£52	£57	£62
Teamwork	£52	£57	£62
First Aid	£60	£65	£90
Food Hygiene	£60	£65	£90
Everyone Can Play			
Safeguarding	Free When Booked through Anne Asher at the Safeguarding Children's Team on: 0114 2734926		

Key to prices

Prices are correct at time of going to press; prices are subject to change, and so you should contact OSN for up to date rates before completing your booking form

- **Band A** Relates to Out of School Network members
- **Band B** Relates to Voluntary or Community groups
- **Band C** Relates to Private, Statutory or other

**For terms and conditions of bookings please read the back of this leaflet
For further details or to book on a course please contact:**

Daniel/Sharon at OSN on: 0114 2494941 or email to dclark@osn.org.uk